



## Extended Day Agreement

Parents of students in grades Kindergarten to Eighth grade are invited to register their students for the Extended Day Program provided by Beatrice Mayes Institute (BMI).

### Types of Service:

Extended Day Care offers 4 types of services. Morning Care Only, Evening Care Only, Morning and Evening Care Services, and Emergency Drop In.

### Hours:

Early Morning Care services begin at 6:30 a.m. each day. Evening Care Day is offered each day from 3:30 p.m. to 6 p.m. All Extended Care service meets in the cafeteria.

### Pricing and Billing:

To register your child for our Extended Day Monthly services, please complete the form (located on the school website). All fees must be paid prior to using the Extended Day program. Unfortunately, Extended Care services are not offered weekly and do not have a weekly billing option. Fees are as follows PER CHILD:

- Morning Care only- \$200.00 per month
- Evening Care Only- \$300.00 per month
- Morning and Evening Care- \$400.00 per month

There is a 10% sibling discount per child in the same family.

### Emergency Drop-In Fee:

Drop-in is an emergency service designed to accommodate parents that may need care unexpectedly or temporarily. The cost **\$25.00** per child per day and is due the day that the care is received. An additional \$10.00 late fee will be added if payment is not received on the day of care. **This service must be paid through RevTrak.**

### Terms and Conditions:

An additional penalty fee of \$15.00 per child is charged for late pick-up (after 6.01 PM). A second penalty fee will be assessed of \$5.00 for every 15 minutes increment after 6:15 PM. This fee **MUST** be paid upon arrival- No exception. **This service must be paid through RevTrak.**



Wonderland Inc.

**BEATRICE MAYES  
INSTITUTE**  
A WONDERLAND INC. SCHOOL

The first month's tuition is due upon acceptance into the program. Statements/invoices for services are billed monthly and may be paid online via the Brightwheel Parent portal (on BMI's website). Credit card and ACH/ electronic check payments will be subject to a 4.75% processing fee. Brightwheel accepts Mastercard, VISA, American Express, Discover and ACH payments. There is an automatic online payment option available. Cash/ Check are not accepted. After the first tuition payment all subsequent tuition payments are due in advance, no later than the 25th of each month, (The November tuition payment is due by October 25.) Services will be denied after 3 days of non-payment of tuition.

Withdrawal from the program must be in writing. Please email [accountspayable@bmischool.org](mailto:accountspayable@bmischool.org) with the intent to withdraw prior to the 25th of the month. Credits/Refunds will only be issued for withdrawals received prior to the 25th of the following month.

There are no credits or refunds for absences. Tuition will be prorated only for the following school closures: Thanksgiving Break, Christmas/ New Years Break and Spring Break. Tuition is not prorated for scheduled Early Dismissals or emergency school closure days.

Payments may not be collected by Staff members. Please make all payments on Brightwheel.

Please direct any financial/ billing questions to the Finance Department at [accountspayable@bmischool.org](mailto:accountspayable@bmischool.org).

Please scan QR code below to create a brightwheel account.

